



Director of Advancement

The River Food Pantry, Inc. is seeking a dynamic and results-oriented **Director of Advancement** to realize bold goals and implement a strategic vision for an organization that recently welcomed a new Executive Director/CEO and is poised for a sustained period of growth. Our organization is in Madison, WI, and is Dane County's busiest food pantry, touching the lives of some 1,000 households each week through our combined grocery, clothing, hot meals and mobile lunch programs.

The Director of Advancement will work closely with the Executive Director/CEO, an engaged Board of Directors, and tremendously dedicated volunteers to ensure that the organization has sufficient resources to carry out its mission and advance its vision. The successful candidate will have a minimum of three years of effective fundraising experience and development leadership, preferably with organizations involved in substantial growth; a demonstrated knowledge of all areas of advancement, including annual, major, and planned gifts, donor relations, development services, and communications; persuasive oral and written communication skills; and a high level of personal and professional integrity. A history of success in soliciting and securing major gifts is required, with preference given to candidates with experience in planning and managing comprehensive campaigns. Local travel, some evenings and weekends, and participation in a variety of constituent events is expected. A bachelor's degree is required.

The Director of Advancement's position responsibilities include:

- Preparing and implementing an annual plan for the advancement program to achieve the charitable giving objectives and strategic plan goals of the organization
- Organizing and implementing an ongoing major and planned giving program to include engaging the Executive Director/CEO, key staff and Board members in the solicitation process and securing major gifts from a portfolio of top prospects
- Overseeing research, writing and preparation of grant solicitations
- Establishing and overseeing policies and procedures needed to conduct an effective advancement program
- Preparing and overseeing organizational communications and branding strategies
- Serving as the principal architect for comprehensive campaign efforts
- Managing and overseeing the budget and staff for the advancement program
- Working with the Executive Director/CEO and other organizational leaders in planning and visioning for the successful future of the organization
- Authentically reflecting and portraying the mission of The River Food Pantry.

HOW TO APPLY:

To apply, send a cover letter, current resume and three references to: Executive Director/CEO, Charles McLimans charles@riverfoodpantry.org. Application materials received prior to **Friday, December 1, 2017**, will receive priority review. Salary commensurate with experience, an attractive benefits package is available.

The River Food Pantry is an equal opportunity provided.